

Bramerton Parish Council held on 23<sup>rd</sup> January 2017  
at Bramerton Village Hall – Unadopted Minutes

Present Mr. K. Wheeldon (Chairman), Mr D. Blake, Mrs G. McArthur.  
Mr G. Shaw, Mr R. Simmonds, and Mr B Ansell (Clerk).

In attendance,, Mrs J. Wheeldon – Tree Warden, & Mr V. Thomson  
District Councillor.

Apologies –Mrs V. Knowles & Mr R. Smith

17.04 Declaration of Interests –None.

17.05 Minutes of the previous meeting held on 28<sup>th</sup> November 2016, and  
9th January 2017, both had been circulated, were approved with minor  
amendments.

Matters arising:

17.06 Standing Financial Instructions

The Clerk noted that model Standing Financial Instructions had been  
adopted by Bramerton Parish Council some years past. Members  
suggested that they should be reviewed and a copy would be circulated.

17.07 Play bark

The Chairman thanked members of the working party for their assistance  
in shifting the play bark to under lay the play equipment.

17.08 Common Car Park

The bollard sockets had been delivered and the installation work was  
approved within a budget of £150.

17.09 Hedge on the Common

Tony Gotts had been asked to cut and trim both hedge and scrub growth at  
the rear of the Common and would also cut the encroaching hedge from  
Holly Cottage. The Clerk to advise the occupants.

17.10 Tree survey

Ace of Spades Gardens limited had carried out a survey and tagging of all  
the mature trees on both the Recreation ground and other parish lands.  
They would be asked to extend their work to the SSSI Site.

17.11 Moorings – discussion with Broads Authority

A “complete draft lease” had now been received from NPLAW Solicitors  
acting on behalf of the Broads Authority in the last couple of days

It was felt that as the Council’s solicitors Mills & Reeve were already  
familiar with these matter, they should be asked for a fee proposal to  
review and give advice on this document. Mr Shaw discussed his concerns  
with the Council who agreed that he should raise them when discussing  
the document with Mills & Reeve whilst seeking a fee quotation.

17.12 Asset Schedule – changes in valuation

Despite the advice circulated by Councillor Roger Smith, it remained unclear to most members exactly what was required. The absence of Roger Smith in this instance, was not helpful. It was agreed to list the assets of the Council and discuss their valuation at the next meeting.

#### 17.13 Flooding (burst water mains).

Flooding at Hall Corner, and on The Street caused by water from the water main (twice) created hazards in the icy conditions. A separate incident on the Surlingham Road led to its closure.

17.14 Annual Parish Meeting – Mon 24th April – Discussion topics and possible speakers were mooted. Members to advise at next meeting.

#### 17.15 District Councillors report

Vic Thomson gave his report covering local issues including the search for new sites for houses up to 2025, the implications of the Autumn Statement on South Norfolk's Budget and the Precept, Boundary review of wards, and, hopefully much improved Broadband in Bramerton.

#### 17.16 County Councillors report

Roger Smith's report had also been circulated in his absence.

17.17 Parishioners Questions – None raised.

#### 17.18 Correspondence

Clerk & Councils direct

SNDC – Budget & Local Plan Consultations

Norfolk Constabulary – Change of Beat Manager for Poringland – Stu Sansbury commences 1<sup>st</sup> February.

Death of Graham Hemmings MBE reported – previous County Councillor prior to Roger Smith.

Correspondence from Simon Mitchell regarding trees & hedge by Staithe Cottage.

The Chairman & the Tree Warden had looked at the site and found no evidence of trees over hanging the cottage. They had also noticed the downpipe from the Cottage's gutters was discharging into the SSSI site. The Clerk would give Mr Mitchell formal notice to remove the downpipe within 28 days in his response to the letters.

Parish Moorings – work had commenced to renew the quay headings.

#### 17.19 Planning,

SNDC 2016/2937 Recreation ground Tree works – approved..

SNDC 2016/2929 as amended by 2016/2976 Mr Thacker Bramerton Grange – construction of lean to garden shed and store – approved.

#### 17.20 Finance

Balance @ 13/01/2017 - £10,394-78

Receipts – Mooring fee -£45, Bramerton PCC Donation - £462.00

Grants –None

Payments

101039 The Conservation Volunteers –Reed removal Street Pond - £360.

101040Versa Street Furniture –Common Bollards - £306

101041 B. Ansell –Clerks Sal/expenses Dec/Jan - £524-77

101042 HMRC PAYE - £98

101043 TMA Bark –play chips - £ 189-60

101044 Bramerton Vllage Hall - £70

The payment schedule was proposed by Richard Simmonds, seconded by Gillian Mc Arthur, and passed for payment.

17.21 Parish Land & property-

Footpath Report –Richard Simmonds noted that all the paths were walkable.

Tree Warden – A further update and report from Jane Wheeldon was received including 3 quotations for additional tree work. The quotation from Mark Haven was accepted in the sum of £3000 having been proposed by Gillian McArthur, seconded by Richard Simmonds and passed. As noted earlier, a quotation from Ace of Spades to report on and tag trees in the SSSI for £175 + vat was also agreed – proposed by Gillian McArthur, seconded by Geoff Shaw and passed.

Street Pond –

Tony Gotts had removed the cut reeds. The volunteers & Gillian were also thanked by the Council.

Common - The hedge along the back of the Common by the fence would be trimmed and this would now include the hedge adjacent to Holly Cottage which was encroaching onto the Common.

Moorings – Parish – the Quay headings were being renewed.

Allotments – some allotments had fallen into disuse – It was agreed not to renew their tenancy – Veronica Knowles to advise the Clerk.

Rental Agreements – to include Tel no, mobile, email and address of tenant for allotments & moorings.

Rural Broadband – Michael Davy –

Agreement in principle for the siting of a cabinet on parish land if Bramerton parishioners take up the offer of high speed rural broadband.

17.22 Next Meeting

Date of Next Meeting – Monday 27<sup>th</sup> March 2017 – 7-30pm

Meeting closed at 21-14 hrs.

Chairman