

Bramerton Parish Council held on 26th November 2018
at Bramerton Village Hall – Approved Minutes

Present Mr. K.Wheeldon(Chairman), Mr D.Blake, Mrs V. Knowles.
M/s G. McArthur, Mr G.Shaw, Mr R.Simmonds, Mr R. Smith and
Mr B Ansell (Clerk).

In attendance Mrs J. Wheeldon – Tree Warden, Mr V. Thomson District &
County Councillor and Mrs Y. Wonnacott (New Clerk)

Declaration of Interest – Mr G. Shaw recorded an interest by having
positions on Bramerton Village Hall and Bramerton PCC.

18.79 Minutes of the previous meeting held on 24th September 2018
which had been circulated, were approved. The minutes of the
Extraordinary Meeting held on 22nd November 2018 which had also been
circulated, were also approved. The Minutes would remain confidential as
they relate solely to the appointment of the new Clerk

Matters arising:

18.80 Appointment of the new Clerk.

The Chairman was pleased to announce that Yvonne Wonnacott had been
appointed Parish Clerk and Responsible Finance Officer from 1st January
2019. Yvonne Wonnacott was currently Clerk to a number of parishes in
South Norfolk and would provide the necessary guidance and expertise to
members of Bramerton Parish Council.

18.81 Community Led Planning

The Chairman had attended a further meeting mainly concerned with
“design” within local communities. It had also opened exploring the
possibilities of future collaborative working with neighbouring parishes
Surlingham and Rockland St Mary as partners.

18.82 Conservation Area – Character Appraisal and Management
Guidelines

It was reported that whilst most of the comments made by the Council had
been incorporated into the final draft submitted to SNDC, it was felt the
final document could and should have been sharper and more concise in
defining the village’s characteristic landscape and street scene for the
future. The approved report was awaited.

.

18.83 Lease with the Broads Authority.

The Clerk had written to solicitors acting for the Broads Authority and
their response had now been received. Generally, all comments had been
noted and agreed apart from the review date for the uplift of rent, which
appeared to not have been backdated to July 2016 – the end of the
previous lease. It was agreed to raise this matter with the solicitors.

18.84 Future Plans, Budget and Precept for 2019/20

Geoff Shaw had again circulated a full report and accompanying summary showing both current income and expenditure to date; committed and budgeted expenditure to year end; planned and foreseen changes in both income and expenditure for 2019/20 and the carryover from 2018/19 to 2019/20. Assumptions regarding “unknowns” such as legal fees, trees and ponds, and Common parking barrier/fence had been made within the budget for the new Council - following the elections on 2nd May 2019. The proposal for a 3% rise (£11892) was placed on hold pending an early meeting in January to finalise the Precept demand. Councillors were requested to submit any thoughts or comments by 7th December.

On a separate note, the Village Hall Trust agreement between the Council and the Village Hall was concluding next year, and would need to be reviewed before seeking fresh approval by the Charity Commission. Legal costs may be incurred by both parties prior to a subsequent agreement.

18.85 Parishioner questions –

Church Farm Close – affordable housing

It had been raised by a parishioner that the 3 units of low cost housing – had not yet transferred to a housing association. District Councillor Vic Thomson stated that until problems with the housing had been rectified – they could not be accepted for tenants. The Clerk would write to the Developer requesting a response. Given the delay in resolving this matter, it was suggested Enforcement should be considered by SNDC as planning authority.

South Norfolk District Councillor –Vic Thomson had circulated his report covering “my South Norfolk account” which included progress on joint shared working, the call for sites for housing; Hornsea 3 – now being determined; bulky and garden waste; the 2019 elections, grit bins and Pub of the Year.

County Councillor Report-Vic Thomson’s report had also been circulated and noted the consultation on the NDR western links -4 options, retention of the Fire & Rescue Services under NCC, resignation of the MD Wendy Thompson; review of the Children Centres and Mobile Library Services; and finally, the Glover Review which could extend the Executive Area of the Broads Authority by including Parishes, such as Bramerton, where parts, however small, fall within its boundaries for planning purposes. In respect of the latter, it was agreed to set up a working group consisting of Councillors Mc Arthur, Shaw, Knowles and the Chairman to examine the Report and to make recommendations.

.Both Reports were posted on the web site.

Tree Warden’s report. – Jane Wheeldon’s report had been circulated.

A number of trees within the Parish had been subject of planning applications for pollarding, reducing or removing and these had been approved. Additional work was planned over the winter months.

.Footpath Warden’s report–It was noted that sections of the Wherryman’s Way were currently impassable along the riverside and the bridge over the stream on the footpath from Bullockshed Lane to A146 was still hazardous and had been reported as a safety issue to the trails team.

Meanwhile the Parish Council might explore taking some of its own remedial action.

It was noted that it was the intention of the trails team to create a single map of parish paths, their issues and a plan for resolution. It was awaited with much interest.

18.86. Correspondence

NCC – Western Links A47 NDR 4 options.

NCC Budget Consultations

NALC – newsletters, café clusters

Clerks Consultation 22nd November

Emergency road closures

Broads briefing – October & November

SNDC – Staff volunteering for Village projects

SNDC – District & Parish Elections -2nd May 2019

SNDC – Casual vacancies to May 2019 – arrangements.

18.87 Finance

Update – Balance at 15th November - £14,612-30

Receipts –SNDC –Precept £5735-50 Lloyds Div £0.46p

Village Hall Donation £409-56 towards Car park

Grants –none

Payments

101123 Longwater gravel Co Ltd –car park £819-12

101124 T.Gotts topping, hedging, reed removal £324-00

101125 G.McArthur –Anti mole bulbs £72-00

101126 B.Ansell Clerk Oct- Dec salary/expenses £724-77

101127 HMRC PAYE £144-20

101128 R.Smith Play Area Gate spring & catch £6-65

101129 The Conservation Volunteers Reed Removal £360-00

101130 G.Shaw Pigeon spikes £23-94

101131 Bramerton Village Hall –hire £92-75

Following a proposal from Veronica Knowles, seconded by Gillian McArthur, the payment schedule was approved.

Grants for the Churchyard mowing and maintenance of Church clock to be considered at next meeting.

.

18.88 Planning

2018/1246 Large scale greenhouse development at Kirby Bedon – approved.

2018/1868 Bramerton Lodge - Flue – approved

2019/27 The Croft Bullockshed Lane - balustrade on flat roof –approved.

2018/1760 trees at Bramerton Hall – Approved

BA 2018/0022 High Cree – New extensions and conversion of garage to office – approved.

New application 2018/2364 13 Bramerton Lodge – Conservatory –No comment

.

18.89 Parish Land & property

Bramerton Common Car barrier – A short discussion was held on options for a barrier- an offer of steel poles from David Blake was put forward for consideration and discussion at a future meeting. It was agreed to earmark up to £2000 for this work from the current budget.

Village Hall car park –resurfacing had been carried out and a donation received from the Village Hall Committee.

Play Area Inspection Report – had been previously circulated. A summary of the report noting actions required had been tabled by the Chairman – and would require action in the New Year..

Recreation Pond – A budget of £400 had been agreed for the removal of brambles surrounding the pond. The Council agreed that they should ask The Norfolk Wildlife Trust to carry out a full written assessment before work is started and that the work should be supervised by the Trust. Grants and Quotes for the work will be required in the New Year.

Allotments – The hedge cutting had been carried out by Mr Gotts. The amended Allotment Agreement had now been circulated and the new clerk would be asked to comment.

Working parties –further work to Benches on the Common, the Bus Shelter foundations, Telephone box, and the Play Area were still required to be carried out.

Moles – mole bulbs had been installed in the Play Area and anti -roosting spikes would be fixed above the swings.

Grit bins – confirmed bins were full ready for winter.

Signs – remove present Clerks Name & Telephone no from all Signs.

18.90 Next Meeting

The date of the next meeting could be brought forward in January to meet SNDC's request for the submission of the Precept by 21st January 2019.

18.91 Farewell to the Clerk

Chairman, Councillors and friends bade farewell to Brian Ansell, having served as Clerk to Bramerton Parish Council for many years, wishing him health and happiness in his retirement.

In response, he said he had enjoyed his time spent dealing with the affairs of the people and problems of Bramerton. He was grateful for their good wishes, their kind thoughts on his “retirement card”, the generous gift of gardening vouchers and the farewell party where refreshments were provided. Thanks to you all.